

LORD'S SUPPER / OFFERING  
LEADERSHIP AND SERVING PROCEDURE

**SERVERS**

**8:00 service** – Four servers needed each Sunday. (Lead server + 3 others)

LEAD SERVERS: Allen Asmussen – 620-899-2264  
Rod Calhoun – 620-665-8941  
David Neal – 620-314-5829

Serving Teams:

Rod Calhoun (Lead)

Don Jackson

Ray Hofmeier

Ryan Anderson

Allen Asmussen (Lead)

Dennis Tippie

Roger Anderson

Wayne Crotts

David Neal (Lead)

Rick Orem

Harold Edwards

Mike Kaegi

Substitutes:

Don Fager

Vance Leasure

The servers will be divided into teams and will be scheduled to serve one month at a time. Notifications will be sent the week prior to the first week of the month via Breeze.

Servers should text or call their lead server if they will not be available to serve on a Sunday they are scheduled.

**9:45 Service** – Six servers are needed each Sunday *in addition* to the Lead Server. (Lead will watch and help where needed.)

LEAD SERVERS: Joe Burgey  
Kevin Dean  
Rodger Bashore

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Servers:

|                   |                 |
|-------------------|-----------------|
| Daniel Kelly      | Calvin Beckler  |
| James Clark       | Nick Goering    |
| Paul Waggoner     | David White     |
| Brent Engelland   | Brett Engelland |
| Brady Engelland   | Steve Gray      |
| John Hastings (?) | John Jensen     |
| Joe Miller        | Dayton Winter   |
| Corbin Yutzy      | Savanah Keele   |
| Max Hoffman       | Gregory Hoffman |
| Payten Jensen     | Aaron Logan     |
| Hunter Hoffman    | Kaysen Seidel   |

Servers will be scheduled on a week-to-week basis by the lead server. A record should be kept of who serves each week to make sure we aren't asking the exact same people every week. That list will be kept at the cabinet in the hallway outside the tech booth.

**SERVING PROCEDURE**

- ♦ During the last song before Lord's Supper / Offering, servers should meet in the hall outside the tech booth door. (Watch for a "crawl" at the bottom of the lyric slides during the songs.) Servers will share the Lord's Supper together before they serve the congregation.
- ♦ Lead server will instruct serving team regarding which area of the auditorium they will serve.
- ♦ While the person leading the Lord's Supper practice from the front is giving instructions ("We share an open communion," "take the elements and hold them," etc.), the servers should begin passing the trays.
- ♦ After the Lord's Supper has been served, servers will reconvene in the hallway to trade communion trays for offering trays.

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- ◆ After the offering has been gathered, servers will again meet in the hallway. Lead server will combine offering into one plate.
- ◆ **8:00 Service** – Whichever of our ministers is not preparing to preach (Daren or Kevin) will bring the offering forward and place it on the Communion Table. The person giving the communion and offering meditations will offer a prayer of thanks/dedication over the offering, and then the minister will carry the offering back out to the hallway.
- ◆ **9:45 Service** – The lead server will bring the offering forward and place it on the Communion Table. The person giving the communion and offering meditations will offer a prayer of thanks/dedication over the offering, and then the lead server will carry the offering back out to the hallway.
- ◆ A zipper bag (one for each service) will be in the cabinet in the hallway outside the tech booth. Whoever carries the offering out from the auditorium will place the offering in the zipper bag, which will then be placed in the church office and the office door locked. After the 9:45 service, the bags will be moved to the safe by one of the pastors or the church treasurer.

**LEADING THE PRACTICE**

- ◆ As soon as the last song before the Lord's Supper time is finished, the person leading the practice will step to the mic and say something along the lines of,
  - "We are moving now into our practice of the Lord's Supper. We invite all who believe in Christ as LORD and Savior to participate in this practice with us. As the trays are passed, please take the elements and hold them until all have been served, and then we will partake of them together. Also, note that the communion elements are in stacked cups, with the bread being in the bottom cup. The purple cups in the innermost circle of the trays contain gluten-free bread.
- ◆ ***AT THE SAME TIME***, the servers should move into the auditorium and begin passing the trays.

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- ♦ Once everyone has been served, the person leading the practice should take 3-4 minutes to lead the congregation into the practice of the Lord's Supper.
- ♦ After a brief time of personal reflection after the congregational participation in the Lord's Supper, the person giving meditations would step back to the mic and say something similar to this:
  - As we move into our time of offering, let us use this worship practice as an opportunity to respond to God's generous gift of grace through his Son by giving generously of our own resources for the benefit of His Church and the expansion of His Kingdom.
- ♦ Servers begin passing offering trays.
- ♦ Once the trays have been passed, the offering will be brought forward by either one of the pastoral staff or a lead server, and the person giving meditations will offer a short prayer of dedication over the offering. See previous section (**SERVING PROCEDURE**) for additional instructions.